

LETTER OF INQUIRY

CONTACT INFORMATION

If the following Title and/or Organization affiliation have changed, contact grants@cmwf.org or [submit a support case](#).

Name

Title

Organization Name

PROJECT DESCRIPTION

Request Number

* Are you the Project Director?

select

Commonwealth Fund Contact (not required)

* Total Estimated Budget

If you have been in contact with a Commonwealth Fund staff member prior to submitting this LOI, provide the name of your Fund contact.

Estimate the total budget requested from the Commonwealth Fund.

* Project Title




* Detailed Project Description:

At the LOI stage, the Commonwealth Fund does not require a full budget or other supporting documents, aside from the detailed project description. The length of the project description should be no more than 3 pages of a Word document (approximately 2,500 words) with 12-point font.

Please provide a detailed description of your project, including the following:

- Statement of problem and purpose of grant
- Description of project's targeted audience(s)
- Project design, including schedule and work plan
- Description of project's expected outcomes
- Estimated total project cost and total amount requested from the Commonwealth Fund
- Organization staffing and financial resources

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